



# Clermont Crane Hire Pty Ltd

ACN: 133 248 245 ABN: 57 133 248 245

Yankee Station 880 Gregory Developmental Road, Clermont QLD 4721

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## Maintenance Policy (CCH Policy 012)

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### Policy Statement

As part of our commitment to achieving the principles of health and safety in our workplace, we recognise our moral and legal responsibility to provide a safe and healthy work environment for workers, contractors, customers and visitors. This commitment also extends to ensuring that all plant and machinery operated by the company are provided and maintained in a safe condition, and that operators are licensed or competent.

### **Objectives**

We will ensure that mobile plant, vehicles and machinery used is safe to use, does not pose a risk to the health and safety of any person, and is operated only by persons who are competent and authorised to operate the plant or machinery, and that persons who operate items of high-risk plant or machinery are competent to do so, and have obtained the education and training required in the task for a certificate or license to be issued to allow them to carry out the task in a safe manner

This commitment is as follows:

- ✓ Clermont Crane Hire Pty Ltd (CCH) employ a highly qualified diesel fitter/mechanic and supplies them with complete workshop facilities for the maintenance and repairs of the entire CCH fleet. This diesel fitter/mechanic will also be responsible for the associated subsidiaries fleet of Queensland Crane Logistics.
- ✓ Under the Workplace health and Safety Act, CCH will employ only suitable qualified and competent operators, riggers and drivers by ensuring all competencies are tested prior to employment
- ✓ Pre-start vehicle checks to be completed on a daily basis with machine repair forms completed for every defect. (In compliance with NHVAS)
- ✓ Ensure adherence to manufacture's maintenance schedule and engage only qualified Diesel mechanic/fitter to complete work.
- ✓ Operators are required to perform a daily service and inspection during commencement of work.
- ✓ All cranes are subject to the Crane-safe12 monthly full inspection to comply with industry standards.

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### Responsibilities

Management and employees have a responsibility to ensure servicing and safety checks of machinery under their control are carried out in accordance with monthly service requirements, Crane-safe (annual) and manufactures specifications.

Appropriate pre-start checks should be made of mobile plant and machinery and include checks of fluids (oil, coolant, fuel, hydraulics, etc, including checks for leaks), tyres (condition, correct inflation), electrics (lights, horn, reversing beeper, etc), and operation (steering, brakes, etc). Repairs should only be carried out by authorised persons.

Employees and sub-contractors, through the site safety induction, should agree that they will be aware of their obligations and responsibilities, not only to their own safety but to the safety of others on the site by ensuring that the Company requirements as to servicing and maintenance are achieved.